



# GWAUN CAE GURWEN COMMUNITY COUNCIL

## ANNUAL MEETING AGENDA

18:30 on Tuesday, 23<sup>rd</sup> May 2023 via Zoom

1. **APOLOGIES**
2. **DECLARATIONS OF INTERESTS**
3. **ELECT:**
  - a) Chair
  - b) Vice-Chair
  - c) RFO
4. **PREVIOUS MINUTES:**
  - a) Annual General Meeting Minutes – 17<sup>th</sup> May 2022
5. **COMMITTEES & APPOINTMENTS:**
  - a) Finance Committee
    - i. Assets & Estates Sub-Committee
  - b) Personnel Committee
  - c) Events Committee
  - d) Health & Safety Committee
    - i. Health Services Sub-Committee
  - e) Policy Committee
  - f) Youth Committee
6. **EXTERNAL APPOINTMENTS:**
  - a) One Voice Wales
  - b) NPTCBC Community/Town Council Liaison Forum (Chair & Vice Chair)
  - c) Mynydd Y Betws Wind Farm Panel (Chair)
  - d) School Governing Bodies
    - i. YGG GCG – Cllr. L. Prescott (2022-2026)
    - ii. Tairgwaith – Cllr. G. Thomas (2022-2026)
7. **MEMBERSHIPS & SUBSCRIPTIONS:**
  - a) One Voice Wales
  - b) SLCC
  - c) MJB Business Services
  - d) Rialtas
  - e) Internal Auditor
  - f) Insurance Policy
  - g) RoSPA
  - h) Copper Bay Digital
  - i) Zoom
  - j) NPTCVS
8. **POLICIES & PROCEDURES:**
  - a) Standing Orders
  - b) Financial Regulations
  - c) **Council Authorisation Procedure**
  - d) Code of Conduct
  - e) Local Resolution Protocol
  - f) **Virtual Meeting Policy**
  - g) Planning Applications Policy
  - h) Co-Option Procedure
  - i) Grievance Policy
  - j) Disciplinary Procedure
  - k) Appraisal & Performance Review Policy
  - l) Training Plan
    - i. Staff
    - ii. Council
9. **MEETING SCHEDULE:**
  - a) Ordinary Meetings
  - b) Finance Committee
  - c) AGM
10. **REPORTS**
  - a) Budget
  - b) Finance Report
  - c) Asset Register
  - d) Risk Register
11. **ADJOURNMENT**