



Mrs Ffion Lewis BSC

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Council Offices

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Date: 19th May 2021

TO: ALL MEMBERS OF THE GWAUN CAE GURWEN COMMUNITY COUNCIL

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting** of **Gwaun Cae Gurwen Community Council** to be held online as a zoom meeting on **Tuesday 25th May 2021 at 6.30 p.m.**

Zoom Link:

<https://us02web.zoom.us/j/87493673977?pwd=N3h1TGdrTGhuUWM3L3JVdGJSSXBiQT09>

Meeting ID: 874 9367 3977

Passcode: 861902

Yours faithfully,

Ffion Lewis

Clerk / RFO

AGENDA

1. To receive apologies for absence.
2. To receive members' declarations of interest.
3. Election of Council Chairperson for 2021/22.
4. Election of Council Vice Chairperson for 2021/22.
5. Verification and Confirmation of Minutes.

To receive, confirm, verify, and sign Minutes of proceedings as follows:-

Minutes of Annual Meeting 13th October 2020

6. Consideration of the recommendations made by a committee.
7. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
8. Review of terms of reference for committees
9. Appointment of members of existing committees:
 - One Voice Wales
 - Abertawe Swansea Bay University NHS Trust
 - School Governing Bodies
 - East Pit Liaison Committee
 - Pwllfawatkin Disposal Site Liaison Committee
 - Personnel Committee
 - Amman Group of Town and Community Councils
 - NPTCBC Liaison Committee
 - Mynydd Y Betws Wind Farm Panel Member
 - Standing Orders Committee
 - Sustainability Committee
 - Youth Participation Committee
 - Finance Committee
 - Press Officer
 - Christmas Lights Committee
 - Health Board Sub-committee
10. Appointment of any new committees in accordance with the Standing orders
11. Review and adoption of appropriate Standing Orders and Financial Regulations.
12. Review of representation on or work with external bodies and arrangements for reporting back.
13. Review of inventory of land and assets including buildings and office equipment.
14. Confirmation of arrangements for insurance cover.
15. Review of the councils subscriptions to other bodies.
16. Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting.
17. Appointment of Internal Auditor.