

GWAUN CAE GURWEN COMMUNITY COUNCIL AND CELTIC ENERGY COMMUNITY BENEFIT FUND

GUIDANCE NOTES FOR APPLICANTS

What is the community benefit fund?

The fund is offered by Celtic Energy and administered by Gwaun Cae Gurwen Community Council to benefit community-based Projects in the Wards of:

Cwmgors, Gwaun Cae Gurwen, Lower Brynamman & Tairgwaith

How to apply?

Please read through these guidance notes to find out more about the grant and the types of projects it can be used to fund.

Check the project you wish to be funded is eligible by reading the guidance notes provided.

If you need clarification please contact:

Gwaun Cae Gurwen Community Council,
Cwmgors Community Centre,
Cemetery Road,
Cwmgors,
SA18 1PS
Email: admin@gcgcc.org.uk

Please ensure that all questions in the Application Form are answered and that all supporting documentation that has been asked for is provided. Incomplete submissions will not be considered.

Please adhere to the Application deadline dates that will be set. The Steering (assessment) Panel will meet quarterly. Applicants will be notified of the outcome of their bid within two weeks of the Panel date

About the Grant

The primary intent of the Fund is to support projects that generate a genuine long term community benefit against the following criteria:

1. Recreation
2. Education
3. Health
4. Environment
5. Energy efficiency/ Sustainability
6. Culture

Eligible Applicant

All voluntary/community organisations that are constituted with a bank account in the name of that organisation (requiring at least two authorised signatures to access funds). Local charities and not for profit organisations can apply. The fund will not support statutory activity that should be financed by statutory agencies. Non-statutory activity (Recreation, Leisure, Play, Art and Culture) is eligible for funding. Grant will not be awarded to individuals, only constituted groups. Schools will be eligible to apply for projects that are not part of the traditional school day. The Fund will only support Applications in the eligible Wards.

How much can you apply for?

You can apply for funding of up to £1000 for 100% grant.

Grants for applications greater than £1001 and up to £5000 will be based on a percentage of up to 90% and will require active discussions with GCGCC before approval.

There will be no retrospective funding.

The applicant should await the outcome of the Steering Panel assessment in writing before any start is made on the project that is to be funded.

What can be funded?

Projects that have a positive impact on the community and meet the criteria of the fund will be considered for funding. The community need for the project should be evidenced. The Project should not duplicate existing provision but complement what is happening in the community.

Work that will score well in the assessment of the bid might include new, additional or improved facilities or services. Projects that require funding for repair, replacement or renewal will not be a priority for the Community Fund

Organisations that apply to the Community benefit Fund must prove that their project is sustainable in the long term and that the project will continue beyond the life of the grant. Bids that will not be supported in assessment might include those that require funding for:

- Refreshments, food and drink (and fireworks).
- Day to day running costs (like insurance, repeat facility hire charges, affiliation fees etc).
- Projects that impact upon and affect the sustainability of existing provision perhaps elsewhere
- Religion and Faith groups and the advancement of any religion (unless for instance the building that is to be improved by the grant has a community benefit).
- Party political activities
- Projects requiring funding for more than two consecutive years.

All project submissions will be assessed on merit. The Assessment Panel's decision is final.

Second and Subsequent Applications to the Fund

Specific projects that have previously been awarded funding from the Community Benefit Fund will not be able to make a subsequent application for the same project. A second application can be made for a different project that offers different or complementary outcomes. This is dependent upon the Steering (Assessment) Panel receiving the Project Completion report (PCR) from the earlier Community Fund Grant.

The PCR confirms that the earlier grant aid has been invested as intended and in so doing the project has met the proposed outcomes.

Assessment Criteria

It is envisaged that the Gwaun Cae Gurwen Community Council and Celtic Energy Community Benefit Fund for the Wards of:

Gwaun Cae Gurwen / Cwmgors / Lower Brynamman / Tairgwaith

will receive far more applications for grant aid than the Fund can support. It is important that the Applicant makes as strong a case as possible by answering all the questions on the Application Form. Applicants should be aware that project assessments will be based on the following criteria:

- The Project should benefit a wide range of users and improve community life.
- The project should make significant improvements to a facility, which should enhance existing activities or enable new ones to take place.
- There is clear evidence of need for the project, no comparable facility exists nearby.
- There is match funding and/or associated fundraising, where applicable.
- Your project has support from the local community and other organisations
- Projects are self-sustaining once the initial project funding has been invested.
- Value for money.

It is not expected that every assessment criterion will be relevant to all projects, but your application must be able to demonstrate specific and measurable benefits for the local community.

Declaration

The Applicant is to sign that to the best of their knowledge the information contained in the Application is correct and the person signing off the Application is authorised to do so.

A Referee who can vouch for the Project, but does not stand to gain a direct benefit from the Grant, must feature in the Application. This person may be contacted for an impartial opinion upon the Project before its assessment by the Panel.

If the information offered in the Application changes the Applicant will inform the Fund immediately.

If Grant aid is awarded it is to be used only for the purposes stipulated in the offer letter. The Fund reserves the right to recover Grant aid that is inappropriately used.

The Applicant will abide by the Terms and Conditions of Grant aid and agree to complete the project Monitoring Form as requested.