



## **Minutes of the AGM Meeting of the Council**

### **Held Via Zoom**

**On Tuesday 13<sup>th</sup> October 2020 at 6.30pm**

**Meeting started at 7.40pm due to technical issues.**

### **1. Members Present**

L Preece, Presiding.

Councillors – G Moore, R Jones, H Baker, L Prescott, M Harrison, S Jordan, D Davies, D Jones, S Roach.

### **Also In Attendance**

Ffion Lewis

### **Apologies for absence** (*Agenda item No.1*)

N Treharne, A Herdman, J Holmes.

### **2. Declarations of Interest** (*Agenda item No.2*)

There were no declarations of personal interest.

### **3. Election of Chairperson for the ensuring year** (*Agenda item No.3*)

It was proposed by Cllr G Moore, seconded by Cllr D Jones and unanimously resolved by all members present that Cllr Leonard Preece be elected Chair for

the enduring year. Accordingly, the remainder of the meeting was chaired by Cllr L Preece.

**4. To appoint a Vice Chair for the ensuring year** (*Agenda item No.4*)

It was proposed by Cllr S Jordan, seconded by Cllr G Moore and unanimously resolved by all members present that Cllr Leander Prescott be elected Vice Chair for the ensuring year.

**5. Minutes of the AGM Meeting held on 21<sup>st</sup> May 2019** (*Agenda item No.5*)

The minutes of the 2019 Annual General Meeting were re-affirmed.

**6. Consideration of the recommendations made by a committee** (*Agenda item No.7*)

There were no recommendations made.

**7. Review of delegation arrangements to committees, sub committees, staff and other local authorities** (*Agenda item No.8*)

There were no changes.

**8. Review of terms of reference for committees** (*Agenda item No.9*)

There were no changes.

**9. Appointment of members to existing committees** (*Agenda item No.10*)

**a) One Voice Wales**

Resolved that Cllr D Jones and Cllr R Jones represent the council.

**b) Abertawe Swansea Bay University NHS Trust**

Resolved that Cllr S Jordan and Cllr L Prescott represent the council.

**c) School Governing Bodies**

Resolved that Cllr N Treharne represent the council at Gwaun Cae Gurwen Primary School.

Resolved that Cllr L Preece represent the council at Tairgwaith Primary School.

**d) East Pit Liaison Committee**

Resolved that Cllr D Davies represent the council.

**e) Pwllfawatkin Disposal Site Liaison Committee**

Resolved that Cllr G Moore, Cllr D Jones, Cllr D Davies represent the council.

**f) Personnel Committee**

Resolved that Cllr L Preece, Cllr L Prescott, Cllr D Jones, Cllr G Moore, Cllr A Herdman are appointed.

**g) Amman Group of Town and Community Councils**

Resolved that Cllr L Preece and Cllr L Prescott represent the council.

**h) NPTCBC Liaison Committee**

Resolved that Cllr S Roach and Cllr L Preece represent the council.

**i) Mynydd Y Betws Wind Farm Panel Member**

Resolved that Cllr D Davies represent the council.

**j) Standing Orders Committee**

Resolved that Cllr R Jones, Cllr D Jones and Cllr G Moore be appointed.

**k) Sustainability Committee**

Resolved that Cllr R Jones, Cllr M Harrison, Cllr S Roach be appointed.

**l) Youth Participation Committee**

Resolved that Cllr L Prescott, Cllr H Baker, Cllr N Treharne and Cllr R Jones be appointed.

**m) Finance Committee**

Resolved that Cllr L Preece, Cllr L Prescott, Cllr G Moore, Cllr D Jones, Cllr S Roach be appointed.

**n) Press Officer**

Resolved that Cllr L Preece, Cllr S Jordan be appointed.

**o) Christmas Lights Committee**

Resolved that Cllr L Prescott, Cllr G Moore, Cllr H Barker and Cllr D Jones be appointed.

***9.26pm Cllr L Prescott and Cllr H Barker left the meeting.***

**10. Appointment of any new Committees in accordance to the Standing Orders (Agenda item No.11)**

Proposed, Seconded and agreed by all present that a Health Board Sub Committee be established and that Cllr L Preece, Cllr S Jordan, Cllr G Moore be appointed.

**11. Review and adoption of appropriate Standing Orders and Financial Regulations (Agenda No.12)**

The Chair announced that One Voice Wales had informed him that the council are able to adopt both the Standing Orders and the Financial regulations, accordingly during Ordinary meetings. It was agreed by all that these would be discussed at future meetings.

**12. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by local authorities (Agenda item No.13)**

There was nothing to report.

**13. Review of representation on or work with external bodies and arrangements for reporting back (Agenda item No.14)**

There was nothing to report.

**14. Review of Inventory of land and assets including buildings and office equipment (Agenda item No.15)**

Noted that the paperwork should be available at the office. Ffion is unable to allocate these at the moment but is searching for the documents. Ffion will contact Lyn Llewellyn after he returns from leave to ask him for the documents.

**15. Confirmation of arrangements for insurance cover in respect of all insurable risks (Agenda item No.16)**

Ffion confirmed that a payment has been made to Zurich but is unable to locate the documents and will contact Zurich for the policy.

**16. Review of the councils and / or staff subscription of other bodies (Agenda item No.17)**

Resolved that the council maintains its membership of the following: One Voice Wales, NPTCBC, NPTCVS, Amman Group of Community Councils, SLCC.

**17. Review of the council's complaints procedure (Agenda item No.18)**

Resolved that there are no changes to the complaints procedure and to follow NPTCBC complaints procedure as a guide.

**18. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998**  
*(Agenda item No.19)*

There was nothing to review.

**19. Review of the council's policy for dealing with the press / media** *(Agenda item No.20)*

Resolved that a policy has been written by Cllr S Jordan.

**20. Determining the time and place of the Ordinary Meetings of the full council up to and including the next AGM of full council** *(Agenda item No.21)*

Resolved that the Ordinary Meetings be held on the second Tuesday of every month.

**21. Appointment of Internal Auditor** *(Agenda item No.22)*

Resolved that Mr David Isaac be appointed as the Internal Auditor.

The meeting was closed at **9.45pm**

Signed

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Dated

10/11/2020