



## **Minutes of the Ordinary Meeting of the Council**

### **Held Via Zoom**

**On Tuesday 14<sup>th</sup> September 2021 at 6.30pm**

**Meeting started at 6.30pm**

#### **65. Members Present**

L. Preece, Presiding.

Councillors: D. Jones, S. Thomas, C. Petrie, S. Reynolds, G. Moore, S. Jordan.

#### **Also In Attendance**

Cllr. A. Woolcock.

Ff. Lewis, Clerk/RFO.

#### **Apologies for absence** *(Agenda item No 1)*

Cllr. L. Prescott, Cllr. S. Roach, Cllr. M. Harrison, Cllr. N. Treharne, Cllr. H. Baker.

#### **66. Declarations of personal interest** *(Agenda item No 2)*

Cllr. S Reynolds declared that she is now the Chair for Canolfan Maerdy.

Cllr. S. Thomas declared that she is now the Secretary for Canolfan Maerdy.

**67. Chair's announcements (Agenda item No 3)**

The Chair informed the council that there's a leak in Tairgwaith and that he is looking at resolving the issue. Both himself, and the Clerk have been in contact with a plumber.

**68. Questions from the public. (Agenda item No 4)**

There were no questions from the public.

**69. To receive any updates from County Council. (Agenda item No 5)**

Cllr. A. Woolcock spoke to the Council regarding the plans that he has to obtain funding for the allocation of two defibrillators. One is to be situated outside Tairgwaith Community Club, the other Brynamman Rugby Club. Cllr. A. Woolcock informed the council that he intends to present this in Cabinet on the 17<sup>th</sup> November. The Chair thanked Cllr. A. Woolcock and stressed on the importance of the need for defibrillators within the community.

Cllr. S. Reynolds informed the council of her recent Newsletter which has been circulated to all members via email. Cllr. S. Reynolds also informed the council that she would like the community to bring forward suggestions on how they would like to see her allocated funding to be utilised. Cllr. S. Reynolds would like to see a gardening group set up within the community to help make improvements to the local area.

**7.00pm Cllr. A. Woolcock left the meeting.**

**70. Verification and Confirmation of Minutes. (Agenda item No 6)**

**Resolved** that the following minutes of the Community Council (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed by all respectively:

**71. Matters arising.** *(Agenda item No 7)*

Minute No. 56 – Matters arising

The Clerk informed the Council that she has sent another email to Copperbay requesting information. Unfortunately, there's been no response to date.

Minute No. 60 – GCG Community Hall

Cllr. S. Thomas informed the council that she is currently working on the constitution for the Hall management committee and will circulate the document once completed.

**72. Correspondence** *(Agenda item No 8)*

Email from S. Holloway to the Chair dated 05.09.21 previously circulated to all members by the Clerk. The Councillors present agreed that they require further information with regards to the type of support that Mr. Holloway requires. The Chair agreed that he would ask what is needed.

Letter of resignation from A. Llewelyn, informing the council that her final date of employment will be 2<sup>nd</sup> October 2021. The Chair expressed his thanks and gratitude to A. Llewelyn for her long time dedication to the role. It was agreed by all present to present A. Llewelyn with a plate.

**73. Payments Made** *(Agenda item No 9)*

The Clerk previously circulated the Schedule of Payments made in July and August 2021. There were no questions raised.

**74. To adopt the policies previously circulated by the Clerk (Agenda item No 10)**

The following policies were adopted:

- Display Screen Equipment Policy.
- Disciplinary Policy and Procedure.
- Dignity at Work Policy.
- Capability/Performance Policy.
- Anti-Bullying and Harassment Policy.
- Anti-Fraud and Corruption Policy.
- Flexible Work policy.
- Alcohol, Drugs and Substance Misuse Policy.
- Adoption Leave Policy.
- Paternity Leave Policy.
- Accident Investigation Policy.
- Appraisal Report.

It was agreed by all present to set up a Policy Working group to work on the policies circulated by the Clerk. Cllr. L. Preece, Cllr. S. Thomas and Cllr. C. Petrie will be the members of the group and will work alongside the Clerk.

**75. Reports and representations of Committees, Sub Committees and External Bodies (Agenda item No 11)**

There were no reports.

**76. To consider any motions (Agenda item No 12)**

It was agreed by all present to send a letter to NRW requesting information with regards to the Pwllfawatin site. Cllr. S. Thomas agreed to draft a letter and send to the Clerk. The Clerk will send the letter to NRW.

**77. Questions to the Chair (*Agenda item No 13*)**

There were no questions to the Chair.

**The meeting was closed at 8.20pm**

Signed.......... Dated 11/10/2021