



Minutes of the Annual Meeting of the Council

Held Via Zoom

On Tuesday 17th May 2022 at 6.30pm

1. Members Present

L. Preece, Presiding.

Councillors: S. Thomas, S. Reynolds, D. Humphreys, C. Petrie, L. Prescott.

Also In Attendance

Ffion Lewis, Clerk/RFO.

Apologies for absence (*Agenda item No.1*)

There were no apologies for absence.

2. Declarations of Interest (*Agenda item No.2*)

The Clerk received all declaration of interest forms and acceptance of office forms prior to the meeting.

3. Election of Chairperson for 2022/23 (*Agenda item No.3*)

It was proposed by Cllr. S. Reynolds, seconded by Cllr. C. Petrie and resolved that Cllr. S. Thomas be elected Chair for the enduring year. Accordingly, the remainder of the meeting was chaired by Cllr. S. Thomas.

All councillors present thanked L. Preece for his service as Chair for GCG Community Council over the last 2 years.

6.39pm L. Preece left the meeting.

4. To appoint a Vice Chair for 2022/23 (Agenda item No.4)

It was proposed by Cllr. S. Reynolds, seconded by Cllr. S. Thomas and resolved that Cllr. C. Petrie be elected Vice Chair for the ensuring year.

5. Minutes of the Annual Meeting held on 25th May 2021 (Agenda item No.5)

The minutes of the 2021 Annual Meeting were re-affirmed.

6. Consideration of the recommendations made by a committee (Agenda item No.6)

There were no recommendations made.

7. Review of delegation arrangements to committees, sub committees, staff and other local authorities (Agenda item No.7)

It was proposed by Cllr. S. Thomas, seconded by Cllr. C. Petrie and agreed by all present to make the Policy working group a Committee.

8. Review of terms of reference for committees (Agenda item No.8)

It was agreed by all present that terms of reference for the Policy Committee to be created to ensure that the council move forward in the correct manner.

9. Appointment of members to existing committees and groups *(Agenda item No.9)*

School Governing Bodies

Resolved that Cllr. L. Prescott represent the council at Gwaun Cae Gurwen Primary School.

Resolved that Cllr. S. Thomas represent the council at Tairgwaith Primary School.

Finance Committee

Resolved that Cllr. S. Thomas, Cllr. D. Humphreys and Cllr. C. Petrie be appointed.

It was agreed by all present to appoint positions on the following committees at a later date:

- One Voice Wales
- Personnel Committee
- NPTCBC Liaison Committee
- Mynydd Y Betws Wind Farm Panel Member
- Sustainability Committee
- Youth Participation Committee
- Christmas Lights Committee
- Policy Committee

10. Appointment of any new Committees in accordance to the Standing Orders *(Agenda item No.10)*

There were no new committees to be appointed.

11. Review and adoption of appropriate Standing Orders and Financial Regulations *(Agenda No.11)*

It was resolved to adopt the current Financial Regulations and review at a later date.

It was resolved to adopt the current Standing Orders and review at a later date.

12. Review of representation on or work with external bodies and arrangements for reporting back *(Agenda item No.12)*

The Clerk reported to the Council on the repairs needed at Tairgwaith Park. It was agreed by all present to get as many quotes as possible for the replacement of the broken equipment. It was proposed by Cllr. S. Reynolds, seconded by Cllr. L. Prescott and agreed by all to delegate authority to Cllr. S. Thomas and the Clerk to work on this as quickly as possible.

13. Review of Inventory of land and assets including buildings and office equipment *(Agenda item No.13)*

The Clerk reported to the council that the previous Chair has been working with the Land Registry to compile an inventory with regards to the land owned. The Clerk is waiting to receive the information. The councillors stressed the importance of needing to compile an asset register as soon as possible, resolved that the Finance Committee will look at this.

14. Confirmation of arrangements for insurance cover in respect of all insurable risks *(Agenda item No.14)*

The Clerk informed the council that she has made a payment to Zurich and that an insurance policy is currently in place. The three year contract made with Zurich is due to end. The Clerk will forward the email received from Zurich to all Councillors with the new quote.

15. Review of the council's subscription to other bodies *(Agenda item No.15)*

Resolved that the council maintains its membership of the following: One Voice Wales, NPTCVS, SLCC and Rialtas.

16. Determining the time and place of the Ordinary Meetings of the full council *(Agenda item No.16)*

Resolved that the Ordinary Meetings be held on the second Tuesday of every month at 6.30pm.

17. Appointment of Internal Auditor *(Agenda item No.17)*

It was agreed by all present that the Clerk look for quotes from internal auditors and to contact Audit Wales.

The meeting was closed at 7.30pm

Signed..........Dated.....28/06/2022.....